

Housing Select Committee			
<b>Title</b>	Select Committee Work Programme	<b>Item No</b>	7
<b>Contributors</b>	Scrutiny Manager		
<b>Class</b>	Part 1	<b>Date</b>	4 February 2013

## 1 Purpose

- 1.1 To advise Members of the Select Committee of the work programme for the municipal year 2012/13.

## 2 Summary

- 2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 22 May 2012 and agreed a co-ordinated overview and scrutiny work programme, avoiding duplication of effort and facilitating the effective conduct of business.
- 2.3 However, the work programme is a "living document" and as such can be reviewed at each Select Committee meeting so that members are able to include urgent, high priority items and remove items that are no longer a priority.
- 2.4 Following the issuing in August of the 'Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012', existing requirements to publish a Forward Plan were abolished with effect from 10 September 2012. Instead the Council is now obliged to give notice of executive decisions which are to be considered in private. The Council has therefore published notice of intention to conduct private business on the website at the following address:

<http://www.lewisham.gov.uk/mayorandcouncil/aboutthecouncil/opendatatransparency/Pages/Notices-of-private-business.aspx>

In order to ensure transparency in the conduct of executive decision making, the Council also intends to publish a non-statutory document on the website, outlining all forthcoming executive decisions and this will be updated on a monthly basis. The first such document is attached to this report.

## 3 Recommendations

- 3.1 The select committee is asked to:
  - note the work programme attached at **Appendix B** and discuss any issues arising from the programme;

- specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
- note all forthcoming executive business, attached at **Appendix C**, and consider any key decisions for further scrutiny.

#### 4. The work programme

- 4.1 The work programme for 2012/12 was agreed at the meeting of the Committee held on 4 April 2012 and considered by the Business Panel on 24 May 2012.
- 4.2 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix A** may help members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

#### 5. The next meeting

- 5.1 The following items are scheduled for the next meeting:

<b>Wednesday 6 March 2013</b>  <i>Visit to a Hostel beforehand</i>	<b>1. Evidence session two- low cost home ownership</b>	In depth review	Decent homes for all	High
	<b>2. Annual Lettings Plan 2013-14</b>	Standard item	Decent homes for all; Inspiring efficiency, effectiveness and equity	Medium
	<b>3. Discharge into the PRS/Out of Borough Procurement</b>	Standard Item	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	<b>4. New arrangements for social housing complaints</b>	Standard item	Decent homes for all	High
	<b>5. Key housing Issues</b>	Information item	Decent homes for all	Medium

- 5.2 The Committee is asked to specify the information and analysis it would like to see in the report for each item, based on the outcomes the committee would like to achieve, so that officers are clear on what they need to provide for the next meeting.

#### 6. Financial Implications

- 6.1 There are no financial implications arising from this report.

## **7. Legal Implications**

- 7.1 In accordance with the Council's constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

## **8. Equalities Implications**

- 8.1 The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

- 8.2 There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

## **9. Date of next meeting**

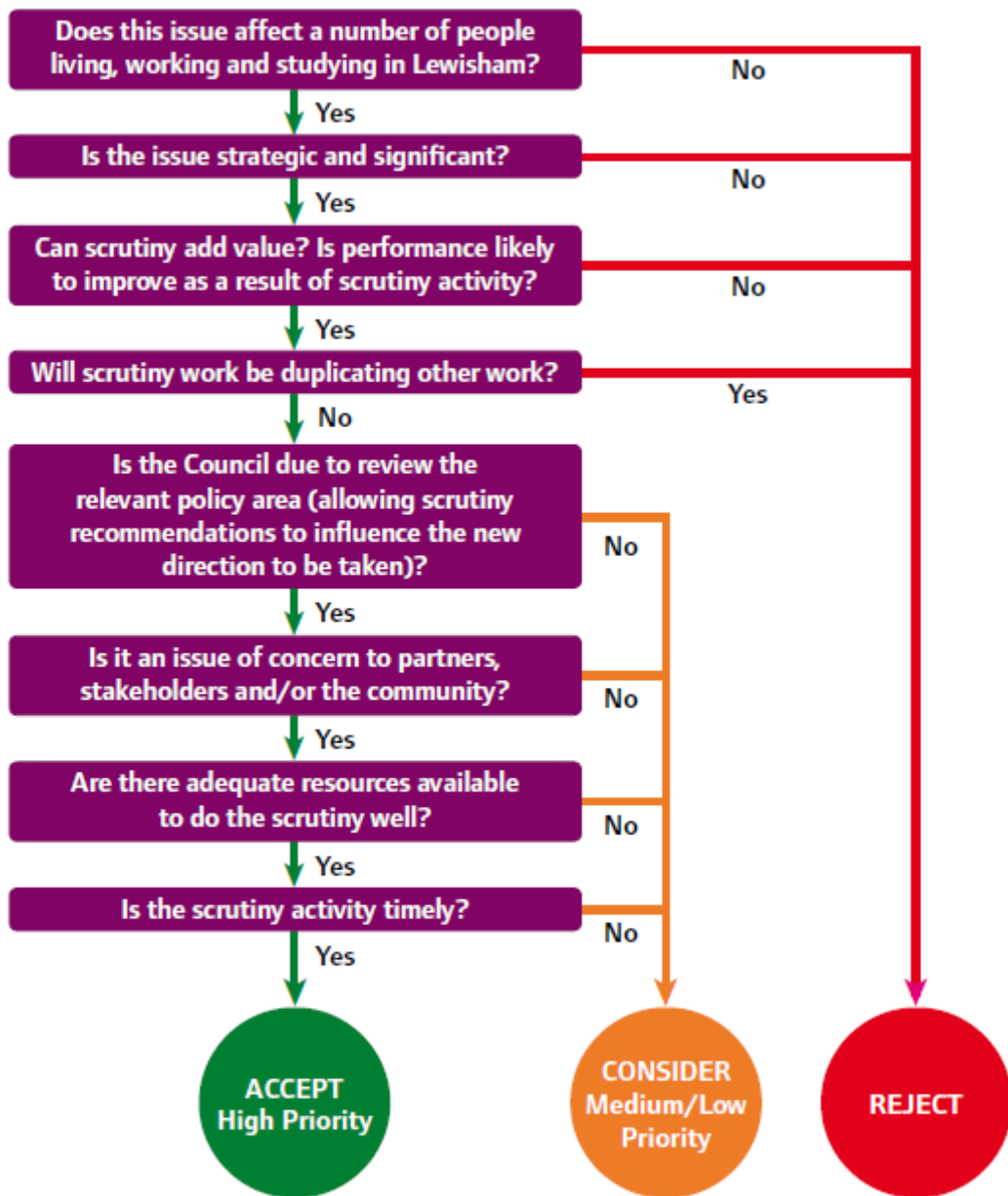
- 9.1 The date of the next meeting is 4 February 2013.

## **10. Background Documents**

Lewisham Council's Constitution

Centre for Public Scrutiny the Good Scrutiny Guide – a pocket guide for public scrutineers

## Scrutiny work programme – prioritisation process



## Housing Select Committee Work Programme 2012/13

Date of Meeting	Agenda Item	Review Type	Link to Corporate Priority	Priority
Wed 4 April 2012	1. Confirmation of Chair and Vice-Chair	Constitutional requirement	-	-
	2. Work Programme 2012/13	Constitutional requirement	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	3. Update on implementation of recommendations arising from the Damp and Mould review	Performance monitoring	Decent homes for all; Inspiring efficiency, effectiveness and equity	Medium
	4. Affordable Housing and the Planning process	Standard Review	Decent homes for all	High
	5. The Future of Housing In Lewisham : Self financing framework	Presentation/in-depth scrutiny	Decent homes for all	Medium
Thursday 17 May 2012	1. Brockley PFI – end of year review	Performance monitoring	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	2. Lewisham Homes Delivery Plan – end of year review (to include info on the void policy)	Performance monitoring	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	3. The Future of Housing In Lewisham : Alternative models - experts	In-depth scrutiny	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
Wednesday 20 June 2012	1. Review of Allocations Policy and Strategic Policy on Tenancies (SPOT)	Standard item	Decent homes for all	High
	2. The Future of Housing In Lewisham : Alternative model case studies	In-depth scrutiny	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	3. Key housing Issues	Information	Decent homes for all	Medium

		item		
<b>Wednesday 4 July 2012 (extra meeting)</b>	<b>1. The Future of Housing In Lewisham : Options appraisal</b>	In-depth scrutiny	Decent homes for all	High
<b>Tuesday 11 September 2012</b>	<b>1. Family Mosaic: Heathside and Lethbridge</b>	Standard item	Decent homes for all	High
<i>Visit to Heathside and Lethbridge prior to meeting</i>	<b>2. Impact of welfare and housing reform (affordable rent regime, security of tenure etc.). Possibly including a presentation from RSLs on the affordable rent regime and fixed term tenancies (incl. plans for 'moving people on').</b>	Standard item	Decent homes for all	High
	<b>3. Update on corporately held housing and disposals</b>	Information item	Decent homes for all	Medium
	<b>4. Key housing Issues</b>	Information item	Decent homes for all	Medium
<b>Wednesday 31 October 2012</b>	<b>1. Savings proposals 2013/14 (and CSR report)</b>	Standard item	Inspiring efficiency, effectiveness and equity	High
	<b>2. Update on the implementation of agreed PRS review recommendations (to include info on the new Social Lettings Agency)</b>	In depth review follow up	Decent homes for all	Medium
	<b>3. Scoping paper – low cost home ownership</b>	In depth review	Decent homes for all	High
	<b>4. Key housing Issues (incl. Housing Matters update)</b>	Information item	Decent homes for all	Medium
<b>Tuesday 8 January 2013</b>	<b>1. Brockley PFI - mid year review</b>	Performance monitoring	Decent homes for all; Inspiring efficiency, effectiveness and equity	High

	<b>2. Lewisham Homes - mid year review</b>	Performance monitoring	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	<b>3. Proposed rent and service charge increases</b>	Standard item	Inspiring efficiency, effectiveness and equity	High
	<b>4. Housing Matters: results of consultation and way forward</b>	In-depth scrutiny	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
<b>Monday 4 February 2013</b>	<b>1. Revenue Budget Savings Proposals 2013/16</b>	Standard Item	Decent homes for all; Inspiring efficiency, effectiveness and equity	High
	<b>2. Evidence session one - low cost home ownership</b>	In depth review	Decent homes for all	High
	<b>2. Use of temporary accommodation for homeless households</b>	Standard Item	Decent homes for all; Inspiring efficiency, effectiveness and equity	Medium
	<b>3. Key housing Issues</b>	Information item	Decent homes for all	Medium
<b>Wednesday 6 March 2013</b>	<b>1. Evidence session two- low cost home ownership</b>	In depth review	Decent homes for all	High
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	<b>5. Key housing Issues</b>	Information item	Decent homes for all	Medium

**Information item**

An information note on key housing issues has been scheduled for each meeting but will only form part of the agenda if there are significant, new legislative and policy developments to report, that are not covered by an existing work programme item.

## NOTICE of FORTHCOMING BUSINESS

<b>Council January 23 2013</b>	
Title and details of Item	Directorate responsible
Gambling Act	Customer Services
Council Tax Base	Customer Services
Local Council Tax Support Scheme	Customer Services
Catford Regeneration Partnership Ltd Business Plan	Resources & Regeneration

<b>MAYOR &amp; CABINET February 13 2013</b>	
Title and details of Item	Directorate responsible
Budget & Savings Report 13/14 and Budget Strategy 2013/2016	Resources & Regeneration
Welfare Reform:Local Support Scheme	Customer Services
Outcomes of the consultation on the proposal to enlarge Rushey Green Primary School from 2 to 3 fe and to enlarge John Stainer Primary School from 1 to 2fe.	Children & Young People
Request for Permission to launch consultation on proposals 1) enlarge Coopers Lane Primary School from 2 to 3 forms of entry 2) enlarge Forster Park Primary School from 2 to 3 forms of entry.	Children & Young People
Outcomes of the consultation on a proposal to discontinue the nursery at Brindishe Lee Primary School	Children & Young People
Outcomes of Consultation Honor Oak and Ladywell Early Years Centres.	Children & Young People



<b>MAYOR &amp; CABINET (CONTRACTS) February 13 2013</b>	
Title and details of Item	Directorate responsible
Main grants programme – confirmation of funding 2013/2014	Community Services
Fleet Vehicle replacement 2013/14	Customer Services
Provision of Mobile Phones and airtime - Contract Award	Resources & Regeneration
Award of contract for the construction of Primary phase accommodation for the primary phase of Trinity CE Lewisham	Children & Young People

<b>MAYOR &amp; CABINET February 20 2013</b>	
Title and details of Item	Directorate responsible
Budget Update Report	Resources & Regeneration
Reinstatement works at Hatcham Temple Grove	Resources & Regeneration
Building School for the Future Sydenham School - Stage 2	Resources & Regeneration
Surrey Canal Road Land Exchange	Resources & Regeneration
Acquisition of freehold interests in Nos. 4 & 15 Parkcroft Road SE12	Resources & Regeneration
Appropriation of Kender Phase 4 (Kender Triangle) New Cross SE14 for planning purposes	Resources & Regeneration
Disposal of the Premises officer house – Lee Green	Resources & Regeneration
Service Improvements in Development Management	Resources & Regeneration
Heathside & Lethbridge Update and Land Appropriation	Customer Services

**MAYOR & CABINET (CONTRACTS) February 20 2013**

Title and details of Item	Directorate responsible
Communities that Care Investment Fund: Entelechy and The Albany	Community Services
Textile Collection Bring Bank Service	Customer Services
Agree the selection/approval of (Fire, Asbestos & Water Hygiene) Contract	Resources & Regeneration

**Council February 27 2013**

Title and details of Item	Directorate responsible
Annual Budget 2013/14	Resources & Regeneration
Local Development Scheme	Resources & Regeneration

**MAYOR & CABINET March 6 2013**

Title and details of Item	Directorate responsible
Community Right to Challenge	Resources & Regeneration
Financial Forecasts for 2012/13	Resources & Regeneration
Youth Task Force - allocation of £500,000 of funding	Resources & Regeneration
New Cross Gate Healthy Living Centre Scheme	Resources & Regeneration
Building School for the Future Brent Knoll Stage 1	Resources & Regeneration
Local Support Scheme: Service Standards for Refuse & Recycling	Customer Services
Annual Lettings Plan	Customer Services
Review of Adult Social Care Day Service Provision	Community Services

<b>MAYOR &amp; CABINET (CONTRACTS) March 6 2013</b>	
Title and details of Item	Directorate responsible
Reprocurement of the Learning Disability Framework Agreement: Recommendation of shortlisted providers.	Community Services
Local Assembly Fund – Rushey Green ward.	Community Services
Learning Disability Request to extend specific contracts	Community Services
Awards of contracts for the construction of primary phase accommodation at Rushey Green, Prendergast Ladywell Fields College, Knights Temple Grove, 2013 Bulge class programme	Children & Young People

<b>Council March 20 2013</b>	
Title and details of Item	Directorate responsible
AGM	Resources & Regeneration
Pay Statement 2013/14	Resources & Regeneration
Annual Standards Committee Report	Resources & Regeneration

<b>MAYOR &amp; CABINET April 10 2013</b>	
Title and details of Item	Directorate responsible
Parking Policy Review	Customer Services
Discharge into the Private Rented Sector/Out of Borough Procurement	Customer Services

<b>MAYOR &amp; CABINET (CONTRACTS) April 10 2013</b>	
Title and details of Item	Directorate responsible
Parking Contract Award	Customer Services

Contract seeking tender for Boroughwide Management Organisation for community premises	Community Services
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**MAYOR & CABINET June 19 2013**

Title and details of Item	Directorate responsible
Reprocurement of the Learning Disability Framework Agreement - Appointment of providers to Framework	Community Services